

February

Date & Time		Location	School Name
Attendees		Attendees	
Name	Type of Governor	Mrs K Todd Jenett	Foundation
Dr W Higbee	Parent	Ms L Berry	Parent
Mr P Lavers Mason	Co-opted		
Ms F Brinnicombe	HOS		
Mr R Sloman	Staff		

Apologies		Absent Without Apology	
Rev T Honey	Prior engagement		

In Attendance		Minutes to	
Mrs D Goodwin	Clerk		
Mrs J Braddick	Finance/Admin		

	Minutes
	Welcome
1.	Apologies Apologies received and accepted from Tom Honey
2	Monitor School Budget <p>To monitor the head of school budget report Scrutiny of budget monitors Dec – Feb and check these have been submitted to DCC Copies of Jan and Feb monitors circulated to all Govenors prior to meeting JB said that at present the carry forward to the next financial year was reasonably healthy. WH asked if there were any possible unforeseen item of expenditure likley before the end of March. JB said she did not think so but some work was required to the Boiler. PLM said some work needed yto be done to the Girls Toilet. He said JB had obtained 2 quotes that were just over the agreed limt. A third quote was outstanding but it was thought this would be more expensive than the two already received. Approval was given for the works to proceed. WH queried the item for Legal Fees. JB said this would be covered once payments from DCC were received after conversion to Academy stastus had finally taken place. She said the money would be reimbursrd from this paymeny FB said there was £1000 left in the PE Budget. RS said that there was sufficient equipemnt but felt the money could be used to help cover some of the costs of transporting the teams to various fixtures. WH thanked JB for her work in preparing the budget monitors.</p>
2.	Minutes of the previous meeting:

Decision Action	Agreed
3. Decision Action	Matters arising None
4 Action	Declaration of Business interests – PLM is a self employed Builder
7.	Health and Safety Report (to include legionella testing, asbestos register and any serious incidents)
8.	<p>Safeguarding Report – to include SCR check FB circulated copies of PAT Safeguarding Template report Audit completed by 31/12/15. Action Points</p> <ul style="list-style-type: none"> • WRAP training completed by FB, cascaded to staff • Safeguarding Policy in place • Third member of staff now trained to L3 <p>SCR – JB transferring all info across to new spreadsheet FB explained Pupil Statistics and Framework for Referrals. WH asked what support Governors could provide to help staff. FB said a lot was already done by staff to identify situations where early help and interventions were needed. She said that parents have to agree to the DAF referral but if a Child Protection issue is identified then referral can go ahead without the parent's consent. FB said that she felt Budget allocation for Safeguarding should be based on level of need rather than the actual number of pupils requiring interventions Safeguarding concerns over online safety. FB said SWGFL had held sessions in school for pupils, staff and parents. She said she was disappointed over the poor response from parents to the training session offered for them. Concerns were expressed by Governors over the dangers associated with children accessing inappropriate websites. FB said that parents needed to be made more aware of the issue.</p> <p>SEND Report FB circulated copies of PAT SEND template report</p>
	<p>Headteachers Report</p> <ul style="list-style-type: none"> • Validated RAISE report now available • School Development Plan previously circulated – WH said all Governors needed to understand the aims of the plan and asked all to read it. • SEF – Data completed at end of Autumn term • Sports Funding – details on website • PPG report on website • School Performance Data – no evaluation of levels possible at present as criteria has not yet been set. This is making predictions of expected results difficult. • NOR -104

	Exclusions – 1 x ½ day and 3 lunchtime exclusions
9.	Local Items led by Head of School PAT Update on conversion Exeter College have agreed continued use of field but want to issue a lease. Show now be completed by 1 st April
12.	Premises and Capital Works
	Governor Visits and Training No training at present. KT asked what training would be provided by PAT for Governors. WH said he would find out. He would also ask about Protocol for Governor visits to school. WH would also ask PAT what was expected of LGB and individual Governors
11.	Date and Time of Next meetings: 17 th May at 5pm
	SUMMARY OF DECISIONS <ul style="list-style-type: none"> • • Actions WH to contact PAT to find out <ul style="list-style-type: none"> • Responsibilities of LGB and individual Governors • Training provided by PAT • Protocol for Governor visits
	The minutes below are approved as a true and accurate record of the meeting <div> <div>Signed</div> <div>Date</div> </div> <div> <div>Printed</div> </div>