



ADMISSIONS POLICY

County Criteria for Admission to Community Schools

1. Children who are in Public Care (Looked After Children)
2. Children living in the school's designated area with a sibling who will be attending the school at the time of admission.
3. Other children living in the school's designated area.
4. Children living outside the school's designated area, but with a sibling who will be attending the school at the time of admission.
5. Other children living outside the school's designated area.

NB

- (i) If it is necessary to distinguish between children in a particular category, priority will be determined on the basis of distance between home and school as a direct line from the entrance of the property to the nearest available official entrance of the school (ie the shorter distance, the higher the priority) except that in the case of children of below statutory school age in priority categories 2 and 3 only, priority will be determined by date of birth (ie the earlier the date, the higher the priority);
- (ii) Infants will have the right of admission to the linked Junior School
- (iii) Priority may be given to the admission of a child for whom a particular medical or social justification is demonstrated.
- (iv) Priority may be given to a child who is to be admitted to a designated special educational needs support centre at the school in question.
- (v) The admission arrangements may be modified to meet the particular requirements of a trust deed.

Appeals

If your child has been refused a place at your preferred school you have the right to appeal against the decision to an independent Appeals Panel. You are advised to contact the Local Authority Admissions Team to discuss the procedure and to explore other possible options.

Parents should note that Key Stage 1 class size legislation (ie no more than 30 pupils in a Reception class or Years 1 and 2) is also reason to refuse admission once the planned admission number has been reached for reception age pupils. There are separate criteria to decide at appeal whether the admission of a Reception, Year 1 or 2 pupil would breach this legislation.

The Local Authority has a policy of allowing only one appeal in each academic year unless there has been a substantial change in circumstances. Further details are available from the Admissions Team.

Parents will not be able to appeal until they have been formally refused admission.

Monitoring

This policy will be monitored by the Headteacher and the Curriculum Committee.

Review

This policy will be reviewed on a two yearly cycle by the Curriculum Committee for presentation to the full Governing Body for approval.

Signed Peter Cobbold
(Chair of Governors)

Date June 2013