

Minutes Full Governing Body St David's C of E Primary School

24th March 2015 at 5pm

Attendees

Dr M Lewis (Chair) (ML)
Mrs F Brinicombe (Headteacher) (FB)
Miss T Tyerman (TT)
Rev T Honey (TH)
Mr R Sloman (RS)
Mrs D Cushing (DC)
Mrs K Todd-Jenett (KT)
Mrs Leonie Berry (LB)
Mr Peter Lavers Mason (PLM)
Mrs J Braddick (JB)
Mr M Lovett (MLo)
Mrs D Goodwin (clerk) (DG)

| | | Action |
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| 1 | <p>Welcome & Apologies</p> <p>ML welcomed Peter Lavers- Mason (PL), Jackie Braddick(JB) and Mark Lovett (MLo) to the meeting.</p> <p>Apologies were received and accepted from Will Higbee</p> <p>It was agreed that item 10 Budget and Item 7 would be discussed first so that JB and MLo did not have to stay for the whole meeting</p> | |
| 2 | Budget – the meeting moved to Part 2 | |
| 3 | <p>School Improvement Plan</p> <p>Maths Action Plan</p> <p>ML explained that an advisor from LDP Babcock had visited school to look at the teaching of Maths. At the end of the visit he had provided lots of positive feedback but he had also raised some concerns. As a result of this it was decided to review the Maths Action Plan and 5 new objectives had been put in place</p> <ul style="list-style-type: none"> Better targeting of interventions. Help to be given to those children needing extra support and also to help those who could achieve higher level with extra help. MLo said there were some pupils in Year 6 capable of achieving L6 in upcoming SATS with extra help. ML said the interventions were being carried out by TAs and also teachers. Use of Pupil tracker and PUMA (Pupil Understanding of Mathematics) which has been designed for new curriculum. FB explained that PUMA was a series of standardised tests which can be used to monitor pupils' progress each term. LB asked what would happen to children who failed. MLo said that the tests contained lots of different types of questions so children should be familiar with them. DC asked about pupil feedback. MLo said that schools were currently trialling lots of different systems at present. ML asked if the target dates in column 2 of the Action Plan were up to date. MLo said that they were. New Policy on Calculations. This policy identifies strategies for working with the four basic rules of +, -, X, ÷. in relation to the revised maths curriculum. A workshop with Parents is to be held on 23/4 to provide parents with guidance on how they could help children at home. ML asked if it was possible to provide links to external websites that could be used at home. MLo said this could be done. Use of Guided Maths. Staff meeting on 4/3 for all staff to make sure they were all using Guided Maths methods in class Learning Journals. These had shown little evidence of Maths being used across the whole curriculum. FB said that the topic for the next term "Rainforests" provided more opportunities for Maths than some of the earlier topics. | |

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| | <ul style="list-style-type: none"> MLo said that children could log into the "Sumdog" website at home. He said that teachers could create online assessments for the children to complete. ML asked how much this cost. MLo said it was a free resource but extra features cost £1 per child. LB said, as a parent, she thought Sumdog was good as the children enjoyed using it. TT asked whether all pupils had home access to Sumdog. MLo said it can be used in school. He said that most of the children used iPads for access but these did not provide all of the features. He added that staff could check the children's activities on line <p>MLo said that a Maths Week was planned for June. ML asked for regular evaluation of the plan and reports to governors.</p> | MLo |
| 3 | <p>Declaration of Pecuniary Interest in any agenda item None Register of Business Interests These were updated as required</p> | |
| 3 | <p>Approval of the minutes of previous meeting on 3rd February 2015 DC asked to be added to the list of Attendees</p> | |
| 4 | <p>Matters arising not covered in agenda Protocol for School Visits. ML said this would be sent to FB for circulation to staff for comments. It now included a record sheet to be completed by governors after a visit to school</p> | ML |
| 4.1 | <p>Matters carried over from previous minutes Governor Induction - ML said WH had been working on this and hoped to circulate it soon. Parent Survey – This has now gone out to Parents. Parents were also being reminded at Parents Evening. FB will report back on the results at the next FGB</p> | FB |
| 5 | <p>Approval of minutes of Extraordinary FGB meeting 3rd Feb 2015 Approved. Forms for Reconstitution have now gone to LDP Babcock and the Diocese for approval</p> | |
| 6 | <p>Correspondence and Action Required None</p> | |
| 7 | <p>School Improvement Plan Maths Action Plan covered earlier</p> | |
| 8 | <p>Reports from Committees/Working Parties</p> | |
| 8.1 | <p>Resources – ML said an amendment needed making to Financial Efficiency Action Plan mentioned in point 5.8</p> | |
| 8.2 | <p>ML reported that the audit outcome had been good or high standard for all areas and circulated the summary judgement to all governors. She thanked all involved for their hard work.</p> | |
| 8.3 | <p>TH left the meeting Teaching and Learning –main points covered earlier Pay committee – Part 2</p> | |
| 9 | <p>Headteachers Report Governors asked questions arising from the headteachers written report</p> <ul style="list-style-type: none"> No on roll has dropped by 5 because of moves out of area. FB said the school population changed constantly as families moved out of the city centre to newer houses on the edge of the city. She said this presented a challenge when trying to demonstrate pupil progress from Reception to Year 6 Attendance – on track to meet target. One persistent absentee but this child has genuine reason for absence. This is being monitored Special Needs – new code of Practice now fully operational New curriculum – changes to attainment targets. Children now working at age related expectations. Transfer from old curriculum to new curriculum although Years 2 and 6 still assessed on old style attainment targets. Need to ensure that children achieve secure levels of achievement. Also need to show progress achieved by PPG children. Yr 6 children all achieving national average targets. 71% L5 Reading. 3 children entered for L6 Maths and 4 for L6 Reading and Comprehension. Interventions Programmes; Maths already covered, Creative Curriculum – report next meeting, PE –report due Special Events – Concert on Friday, Art Gallery. Current theme is Science. Green team have received Awards. School visits planned- KS1 to Paignton Zoo and KS2 to Eden Project | |

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| 10 | Budget 2015-16 See item 2 above | |
| 11 | School Futures Part 2 | |
| 12 | Safeguarding Nothing to report | |
| 13 | Governors | |
| 13.1 | Reports of Governor Visits ML – attended staff meeting on Calculation Policy SP – gave Behaviour Support Guidance to Foundation Staff PL – H & S visit, Attended meeting with Surveyors to review Asset Management Action Plan TT – met with Auditor KT – Visits to observe Literacy and RE KT and LB Easter Service | |
| 13.2 | Governor Visits in Summer Term Maths Observation Week 18/5. ML asked Governors to observe a lesson or intervention and focus on use of imagery and counting and links to Maths Action Plan. A timetable was circulated for governors to sign-up for these visits | |
| 13.3 | Training, Details of courses in latest issue of Devon Governor Governance Action Plan | |
| 13.4 | Positive feedback had been received re the governor newsletter to parents. TT was thanked for her work on this. The cost of an external review of governance was | |
| 14 | Policies Finance Policy* Lettings Policy* Social Media Participation* *Agreed by Resources on 2 nd March Proposed by ML Seconded by TT All Agreed | |
| 15 | Date of next meeting- Tuesday 19 th May | DG |