



Dear Parents/Carers

St David's CE Primary School,
Dinham Road, Exeter EX4 4EE
T: 01392 255569
E: stdavids@ventrus.co.uk
W: stdavids.eschools.co.uk

POTENTIAL SCHOOL OPENING

Thank you so much for engaging so quickly with the surveys we have sent home. This has allowed us to organise groups of children and plan for the re-opening of school. Since the Government announced the potential re-opening of school, we have rigorously worked through the guidance given to us, to ensure the school is prepared for opening and all the required measures are in place. This has included a deep clean throughout the building, reduced resources in classrooms and a reorganisation of the way in which we plan to work in order to encourage social distancing.

Due to the number of children arriving back in school and the changes we have had to make, we have decided to stagger the opening of school to allow us to make sure children and parents understand how to access their groups safely. Monday 1st June is an INSET day and this will be used for staff to familiarise themselves with the new requirements, for Health and Safety training and to ensure that all Risk Assessments are in place. As always, staff will provide your child with a warm welcome and the reassurance that they may need whilst respecting the government guidelines around safety and our own school return COVID 19 risk assessments. This, inevitably, will be a new way of learning for everyone and will require pupils and adults to establish new routines, however we will support you and your child/ren as much as we can.

SPECIFIC INFORMATION FOR YOUR CHILD

The government has requested that classes are broken down in to 'pods'. These have a maximum capacity of 15 in order to enable social distancing to be observed. Children will learn and enjoy lunch and playtimes with the same children (those from their 'pod') under current government guidelines. Staff assigned to the pod will remain with the same pod where possible and will not move between pods if at all possible. There will be staggered drop off, pick up, lunch and play times throughout the day to ensure that children remain socially distant from other pods. It will not be possible to 'move' from one pod to another.

We have set up 4 pods:

1. Reception Pod – based in Ruby Class
2. Y1 Pod – based in Emerald Class
3. Key Worker Pod (Y2/3/4) – based in Sapphire class
4. Y6 Pod - based in Diamond Class

Your child's important information: **Admin to tailor for individual children – delete the boxes that DO NOT apply**

POD:	Reception Pod
START DAY:	WEDNESDAY 2nd June
LOCATION:	RUBY CLASS
PLANNED ADULTS:	Naomi Perry Tracy Grey (Rebecca Gibson)
ENTRY GATE:	REAR Gate (via Rockside)
ARRIVAL TIME:	9.00 – 9.10am
REGISTRATION:	9.10am
HOME TIME:	3.00pm
COLLECTION POINT:	REAR Gate (via Rockside)

POD:	Y1 Pod
START DAY:	WEDNESDAY 2nd June
LOCATION:	Emerald CLASS
PLANNED ADULTS:	Lucy Bojang Lara Bullock
ENTRY GATE:	REAR Gate (via Rockside)
ARRIVAL TIME:	9.20 – 9.30am
REGISTRATION:	9.30am
HOME TIME:	3.15pm
COLLECTION POINT:	REAR Gate (via Rockside)

POD:	Key Worker Pod (Y2/3/4)
START DAY:	Tuesday 2nd June
LOCATION:	SAPPHIRE CLASS
PLANNED ADULTS:	Victoria Jones-Whyte M/T/W Victoria Wilson Th/F Argyro Papadopoulou
ENTRY GATE:	FRONT Gate
ARRIVAL TIME:	9.00 – 9.10am
REGISTRATION:	9.10am
HOME TIME:	3.00pm
COLLECTION POINT:	FRONT Gate

POD:	Year 6 Pod
START DAY:	Tuesday 2nd June
LOCATION:	DIAMOND CLASS
PLANNED ADULTS:	Ross Sloman Alison Thompson M/T Liz Mirehsan W/Th/F
ENTRY GATE:	FRONT Gate
ARRIVAL TIME:	9.20 – 9.30am
REGISTRATION:	9.30am
HOME TIME:	3.15pm
COLLECTION POINT:	FRONT Gate

In order to ensure that the staggered start and finish times facilitate social distancing, we request that you adhere to the times and do not arrive prior to your child's drop off/pick up time. Please arrive and leave promptly.

Lunchtime

Children in Reception and Year 1 will be offered a school meal through the Universal Free School Meals (UFSM) scheme and children entitled to free school meal will be given a lunch. If your child is entitled to Free School Meals and you have taken up a place in school, then the vouchers you have received during the holiday



will cease – even if your child brings a lunch from home. Free School Meals will be in the form of packed lunches’ – there will not be an option for hot food.

All children will need to bring a plastic drinks bottle filled with water which they will keep on their tables and refills will be available, if needed. Children bringing a packed lunch will need to keep this on their tables, this needs to be a lunchbox or bag that can be washed daily to limit the risk of infection.

St David's CE Primary School,
Dinham Road, Exeter EX4 4EE
T: 01392 255569
E: stdavids@ventrus.co.uk
W: www.stdavidschools.co.uk

Lunches will be eaten in your child's allocated classroom at their own allocated table. Tables will be washed and sanitised before and after eating – as well as frequently throughout the day. School packed lunches will be delivered to the classroom and will be eaten there. Children will have playtimes outside and these will be staggered to keep all groups separate.

Uniform and school resources

Children are asked to come to school in clean summer uniform and bring only a coat if needed.

Children must not bring any other items (eg backpacks). It is important that your child's clothes are washed daily, so although we would like children to be in uniform, we will completely understand if this needs to be relaxed at times to ensure children come to school in clean clothes.

Children will be doing PE or exercise daily and so children should come to school wearing trainers or shoes that they are able to do PE in. There will be no changing into PE kits or other clothing items in school. Every child will be provided with a full set of stationery, exercise books and a reading book to be kept in school so they will not need to bring in a school bag or any other items to reduce the risk of infection further.

If the weather is sunny and hot, parents are advised to put a good layer of sun cream on children before they arrive at school, as staff will not be able to do this, and to bring a named sun hat. For children with very fair skin, staff will supervise them applying their cream – from a distance – this may be something you could practise at home.

Curriculum

Children while in school will continue to follow the same curriculum as children accessing home learning every day. This means if, for any reason, your child is unable to come to school they will be able to access home learning and the home school curriculum will be completely interchangeable keeping as much consistency for your child as possible.

We will encourage as much outdoor learning and daily activity as possible keeping children active and out in the fresh air. Much of the work completed at school will be uploaded onto Seesaw or Tapestry so you are able to see what your child has been doing during their week at school.

School Office

The school office will remain closed. Any communication with the office staff should be done via email or phone. You may email the school stdavids@ventrus.org.uk or phone on 01392 255569 any time during the school day – there will be someone available to respond between 9.00am and 3.30pm school day.

We will be taking a daily register of children in school. If your child will not be attending school for any reason we ask you to tell us by using the usual reporting absence procedure, contacting the office by phone. If we are expecting your child and they are not in school, we will call you at home to follow this up through our usual absence procedures.

If your child or anyone in your household is showing any signs of Covid 19, we ask that you do not send your child to school and get tested immediately. Please inform the school immediately and again when the results come through.

If your child is showing signs and the result of the test is positive, your child should be off school for 14 days. Although your children will not be infectious after 7 days, the whole family will need to self-isolate for 14 days. If your child has tested positive, it is important that you phone the school immediately as the other members of your child's group in school must isolate also for 14 days and will not be in school for this time.

If your child's test returns as negative, then your child can return to school. If any member of the household tests as positive, then your child must stay at home for 14 days before returning to school.

If your child is showing any signs of illness at school, we will isolate your child and ask you to collect them immediately and arrange for them to be tested. Symptoms include:

- Raised temperature
- Persistent or unusual cough
- Loss or change to your sense of smell or taste

Year 6 curriculum

We will be preparing Year 6 children for their transition to secondary school and this will be included in their curriculum when in school.

We are hoping to get children their leavers' hoodies and we will be arranging the usual leavers' activities if we are allowed to. If these are unable to go ahead this term, we intend to hold them in the Autumn term so that the children have an opportunity to say goodbye to their friends properly and mark the occasion with a leavers' service and BBQ etc.

Behaviour Policy

By accepting a place at school we will be expecting your child to be able to keep themselves and others safe. This would include:

- Following any altered routines for arrival or departure.
- Following school instructions on hygiene, such as handwashing and sanitising.
- Following instructions on who pupils can socialise with at school.
- Moving around the school following specific instructions (for example, one-way systems, out of bounds areas, queuing, lunch routines).
- Expectations about sneezing, coughing, tissues and disposal ('catch it, bin it, kill it').
- Telling an adult if they are experiencing symptoms of coronavirus.



- Rules about sharing any equipment or other items including drinking bottles.
- Amended expectations about break & play times, including where children may or may not play
- Use of toilets and cloakroom facilities.
- Clear rules about coughing or spitting at or towards any other person.
- Amended rewards and sanction system where appropriate.

St David's CE Primary School,
Dinham Road, Exeter EX4 4EE
T: 01392 255569
E: stdavids@ventrus.co.uk
W: stdavids.eschools.co.uk

If for any reason your child is unable to keep themselves and other children or members of staff safe, the school will phone you and we will work together to decide the best course of action. In extreme circumstances it may be that we will ask you to keep your child at home until school reopens fully.

Yours sincerely
Francesca Brinicombe

Francesca Brinicombe
Headteacher